

Computer Classes

Computer Basics for Adults

Computer Basics is a class for adult novice users and includes information on the keyboard and mouse.

Wednesday April 4, 9:30 A.M. Ben May Main Library

Thursday April 5, 6 P.M. West Regional Branch

Wednesday April 11, 9:30 A.M. West Regional Branch

Wednesday April 18, 9:30 A.M. Ben May Main Library

Email 101

Learn how to effectively set up your email, compose and send emails, and more!

Friday April 20, 3 P.M. Moorer/Spring Hill Branch

Surfing the Net

Learn how to use the Internet. Must have a basic knowledge of computers.

Thursday April 12, 6 P.M. West Regional Branch

Wednesday April 18, 9:30 A.M. West Regional Branch

Basics of Word

The very basics of word processing with Microsoft Word.

Thursday April 12, 6 P.M. Ben May Main Library

Thursday April 19, 6 P.M. West Regional Branch

Wednesday April 25, 9:30 A.M. West Regional Branch

Advanced Word

Tips and tricks for those with some Word experience.

Thursday April 26, 6 P.M. West Regional Branch

Basics of Excel I

The very basics of Office Excel spreadsheet software - Part I.

Tuesday April 24, 9:30 A.M. Ben May Main Library

Basics of Excel II

The very basics of Office Excel spreadsheet software - Part II.

Wednesday April 25, 9:30 A.M. Ben May Main Library

Basics of Powerpoint

Learn the basics of Microsoft Powerpoint presentation software.

Wednesday April 4, 9:30 A.M. West Regional Branch

Tuesday April 10, 9:30 A.M. Ben May Main Library

Publisher 101

Learn how to design signs, flyers, bookmarks, business cards and more!

Tuesday April 17, A.M. - Noon Ben May Main Library