

About Your Mobile Public Library Card

Apply in Person – by completing an application form and presenting identification to validate your name and permanent home street address. For children under age 13, a parent or guardian must sign the application and provide address verification.

- **Cards are free for children and adults** who permanently reside, own property, hold a business license, or attend school in Mobile County. Residents of Baldwin, Washington, Clarke, Monroe, Escambia, and Conecuh counties are also eligible for free cards.
- **Business cards** for Mobile County organizations, schools, or governmental agencies are issued to the chief local officer and honored when presented by any member of the group.
- **Non-resident cards** with full privileges are available to individuals and organizations outside of the library's service area for \$20 per year.
- **Temporary cards** are for individuals who due to special circumstances (shipboard, group home or military base residents, evacuees, relief workers) are temporarily residing in the library's service area. ID and proof of mail receipt at a residence in the library's service area are required.

ID we accept - driver's license or non-drivers ID issued by the Alabama Department of Public Safety, recent utility bill showing your home address, check book with name and address imprinted, voter registration card, property deed or rent receipt, business license, military personnel or military dependent identification card.

You can use your card right away at any MPL location to borrow materials, use computers in the library and to access your account and other library services from home. Your card will not expire, but we will ask you to update your contact information each year. Resident cards, business cards, and non-resident cards entitle you to check out up to 50 items at a time. Temporary cards, valid for a period of six months, allow you to check out 5 items at a time.

The check out period for books, audiobooks, music CDs, and entertainment TV shows is 21 days; for feature films, and educational DVDs it is 7 days. Feature films and entertainment TV shows cost 75¢ for their check out period. Video games cost \$2.00 for 7 days. Renewals are allowed when no one is waiting for the item. The check out period for Launchpads is 21 days, with no charge and one renewal.

Return on Time – to any Mobile Public Library, regardless of where you've checked out. Overdue fines are 30¢ per day to a maximum of \$7.00 per item. Tell us how you wish to be notified of overdue items (by e-mail, by phone, by U.S. mail). Should you fail to return items you've borrowed, the library will take progressive action to recover the materials.

Keep Your Card Safe -- Your card is for your use only and you are responsible for all items borrowed on your card. Alabama law prohibits us from revealing your account information to any other individual without your express permission, except your parent or guardian if you are a minor, or by court order. Immediately report a lost or stolen card by calling 251-208-7072.

Access Your Library Account – by calling your local branch, by calling our automated phone system at 251-304-2140, or online at www.mplonline.org. You will need your library card number and PIN to view your account, place holds, and renew items online.

Contact us when you experience a problem – please ask to speak to the branch manager or staff member in charge. You may also contact the library system circulation manager at 251- 208-7098, to discuss your library account.